

GOVERNANCE COMMITTEE – Terms of Reference

The Governance Committee is comprised of the Chair, Past Chair (also referred to as President and Past President), Secretary and two members of the Techsploration Board of Directors.

This Terms of Reference has been created in accordance with the Techsploration “Procedures for Committees” document.

Purpose:

- To ensure the effective operation of the Techsploration Board of Directors and its committees.

Duties:

Planning

- Oversee the development of a long-range or strategic plan for consideration by the Board.
- Recommend updates to keep the strategic plan current and long-range.
- Study policy issues identified by the Board and recommend positions, strategies, actions, etc.

Administrative / Management

- Develop and maintain Board of Directors policies and procedures.
- Review Governance documents* and update as needed (with board approval).
- Maintain Board and general liability insurance.
- Develop and maintain a Board Code of Conduct.
- Advise the Executive Committee as needed on both general and specific governance issues.

Governance Documents

*Governance documents include:

- Techsploration Incorporation and By-Laws
- Techsploration Charter
- Techsploration Committees
- Techsploration Consensus Model
- Techsploration Procedures for Committees
- Terms of References for all Committees