

## **PROGRAM ADVISORY COMMITTEE (PAC) - Terms of Reference**

*This Terms of Reference has been created in accordance with the Techsploration "Procedures for Committees" document.*

### **Purpose:**

- The Program Advisory Committee (PAC) performs a key role in the coordination and leadership for ongoing Techsploration activities regarding all aspects of: program design, development, implementation, evaluation and makes recommendations to the Board of Directors.

### **Membership:**

The Program Advisory Committee will include a diversity of members with a broad base of skills. It will be comprised of representation from program partners and may include sponsors, role models, Techsploration alumnae, educators, and industry representatives.

- PAC will identify, approve and recruit new members.
- Each member assists in identifying their replacement whenever possible.

### **Term of Membership:**

The term of membership is three (3) years.

### **Responsibilities:**

The PAC will support the ongoing quality of the Program while meeting the objectives of the Mission Statement. To accomplish this, the committee will:

- make recommendations to ensure program integrity;
- provide direction for program development;
- provide direction for the modification of program components;
- support the Board of Directors and other committees;
- attend and assist with Techsploration events;
- provide support to program staff;
- identify opportunities for supporting alumnae; and
- identify and recruit potential volunteers.

Approved: February 4, 2010